

***PWSD #3 of Franklin County
and
St. Albans Water and Sewer Authority***

150 Old Highway 100

P.O. Box 160

Villa Ridge, MO 63089

(636) 742-5200, Ext. 2 Fax (636) 742-0224

PWSD #3 of Franklin County and SAWSA offers a bank draft program available to District customers choosing to have their monthly water and sewer bill automatically deducted from their bank account.

The program will save customers the cost of postage and checks, eliminate monthly check writing, and provide a record of payment on the customer's bank statement. Additionally, customers will continue to receive their monthly bill through the mail, as a method to inform the customer of their water and sewer utility usage.

For those customers interested in taking advantage of this benefit, please complete the AUTOMATED PAYMENT AUTHORIZATION FORM enclosed and provide an unsigned, voided check.

Following customer sign up for the program, it will take PWSD #3 up to 2 months to initiate the program with the corresponding bank. During the startup period, the customer will continue to receive water and sewer utility bills for payment. Once the initiation is complete, the customer's utility bill will have "PAID BY DRAFT" printed on the bill.

PWSD #3 will draft the payment for the water and sewer utility bill from the bank account on the working day preceding the due date of the utility bill. The customer will continue to receive the monthly utility bill at the regular time.

Should a customer wish to discontinue participation in the AUTOMATED PAYMENT PROGRAM, the customer must provide written notification of their wish to terminate the AUTOMATED PAYMENT AUTHORIZATION PROGRAM to the PWSD #3 office at P.O. Box 160, Villa Ridge, Missouri, 63089.

For more information, please call (636) 742-5200, Ext. 2.