

Public Water Supply District No. 3 of Franklin County  
150 Old Highway 100  
PO Box 160  
Villa Ridge, MO 63089  
636-742-5200

Superintendent: Bob Hathcock  
Operations Supervisor: Terry McDaniel

### **2016 RESIDENTIAL WATER TAP PROCEDURES**

1. Tap fee's must be paid at least 48 hours in advance of tap scheduling. The contractor or developer must also provide the physical address and lot number of the tap location when registering with the District office.
2. The tap fee includes the right to connect to the District system and a security deposit. The District will perform the tap and provide the main line saddle, corporation stop and water meter. Saddles exceeding 10" diameter must be furnished by the contractor.
3. The contractor or developer must furnish and install the following:
  - 18" x 30" PVC meter pit with cast iron ring and radio-read lid, (Single Meter Pits)
  - 3/4" or 1" brass Ford or Mueller brand setter with single check
  - 3/4" or 1" K Copper to extend from the setter to 1' past the main line

Meter pits shall be set 3.5' to 4' from the main, but no meter pit shall be set further than 10' from the curb or edge of the roadway. In any event all meter pits must be set within the utility easement.

Meter setters must be a minimum of 15" below the ground level, but no more than 25". All piping must be installed to a minimum depth of 42".

The contractor/developer must leave at least 1' of service line piping past the main to connect the service line to the main without undue efforts and/or splices to the service line. If insufficient amount of piping is found at the time of connection/inspection, or materials are not installed as indicated, the tap will be denied and connection will need to be rescheduled. A second return trip to find unsatisfactory installation will result in a \$25.00 service charge for re-scheduling of connection.

**All water and/or sewer connections must be inspected by District Staff and Staff must verify that all installation procedures and regulations have been implemented in order to receive water and/or sewer services.**

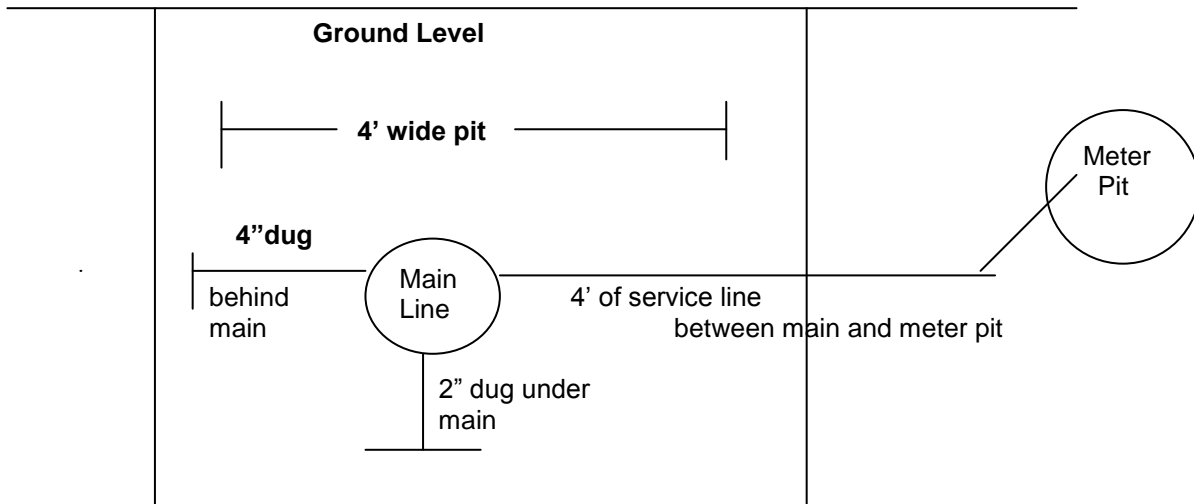
4. PER LEGISLATIVE CHANGES – MEMBER UTILITIES – 319.033:

Effective January 1, 2016, Sewer and water system owners MUST install or ensure that tracer wire AND an access point is installed within the public right-of-way for any newly installed or fully replaced facilities. A full description of the new rule is listed on page 6 of the District's Rules & Regulations and is available upon request.

**P.W.S.D. #3 Residential Water Tap Procedures, Cont'd.**

5. The Contractor/developer is responsible for exposing the main line to allow District personnel to tap the main and connect the piping. The exposure opening must be at least a 4' wide pit.

The main must be exposed as the diagram below indicates to allow proper installation of the saddle. Copper extending from the meter pit to the main must run at least 4' before the main with no bends in piping! Failure to expose the main as indicated will result in District denial of connection and rescheduling.



**\*\* Tracer Wire to be placed from the Main Line to Meter Pit....and from the Meter Pit to the Residence.**

These procedures were designed to simplify tapping procedures for the contractor/developer and are not intended to replace or affect the validity of the Rules and Regulations of Public Water Supply District No. 1 of Franklin County as executed by the Board of Directors.

Copies of the Rules and Regulations are available upon request and at the District's Website: [www.franklincountywater.com](http://www.franklincountywater.com) .